

MINUTES OF HOUSING AUTHORITY MEETING – AUGUST 14, 2012

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THE WEST VALLEY CITY HOUSING AUTHORITY MET IN REGULAR SESSION ON TUESDAY, AUGUST 14, 2012, AT 7:12 P.M., IN THE CITY COUNCIL CHAMBERS, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN RUSHTON.

THE FOLLOWING MEMBERS WERE PRESENT:

Corey Rushton
Steve Buhler
Don Christensen
Tom Huynh
Karen Lang
Steve Vincent
Mike Winder

Wayne Pyle, Executive Director
Sheri McKendrick, Secretary

STAFF PRESENT:

Paul Isaac, Assistant City Manager
Eric Bunderson, City Attorney
Jim Welch, Finance director
Russell Willardson, Public Works Director
Nicole Cottle, CED Director
John Evans, Fire Chief
Buzz Nielsen, Police chief
Jason Ereksen, Acting Parks and Recreation Director
Steve Pastorik, CED Department
Anita Schwemmer, Police Department
Jake Arslanian, Public Works Department

1229 **OPENING CEREMONY**

The Opening Ceremony was previously conducted by Mike Winder who discussed a recent shooting tragedy at the Sikh Temple in Wisconsin. He recognized members of the Sikh Temple of Utah in attendance at the meeting and upon invitation one of the members offered an invocation.

1230 **APPROVAL OF MINUTES OF REGULAR MEETING HELD JULY 3, 2012**

The Board read and considered Minutes of the Regular Meeting held July 3, 2012. There were no changes, corrections or deletions.

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After discussion, Mr. Christensen moved to approve the Minutes of the Regular Meeting held July 3, 2012, as written. Mr. Buhler seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Ms. Lang	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Winder	Yes
Mr. Christensen	Yes
Chairman Rushton	Yes

Unanimous.

1231

RESOLUTION NO. 12-22, APPROVE A COOPERATIVE AGREEMENT BETWEEN THE WEST VALLEY CITY HOUSING AUTHORITY AND THE ROAD HOME FOR REFERRAL AND CASE MANAGEMENT SERVICES

Executive Director, Wayne Pyle, presented proposed Resolution No. 12-22 which would approve a Cooperative Agreement between the West Valley City Housing Authority and the Road Home for referral and case management services.

Mr. Pyle stated the purpose of the proposed agreement was to partner with community partners and reduce homelessness. He also stated referrals and case management would be overseen by The Road Home. He indicated the West Valley City Housing Authority would utilize the HOME fund grant for rental subsidy. The grant would assist homeless persons and families with temporary rental assistance while waiting for a permanent voucher to become available through other housing authority programs. He reported the Authority had previously partnered with The Road Home to reduce homelessness throughout Salt Lake County and had been effective and successful in bridging the gap between homelessness and permanent housing assistance.

After discussion, Mr. Winder moved to approve Resolution No. 12-22, a Resolution Authorizing the Execution of a Cooperative Agreement between the West Valley City Housing Authority and The Road Home for Referral and Case Management Services. Mr. Huynh seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Ms. Lang	Yes
Mr. Buhler	Yes

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Mr. Huynh	Yes
Mr. Winder	Yes
Mr. Christensen	Yes
Chairman Rushton	Yes

Unanimous.

1232

RESOLUTION NO. 12-23, APPROVE A SUBGRANT AGREEMENT (#BV12108) WITH SALT LAKE COUNTY FOR THE CONDUCT OF A HOME INVESTMENT PARTNERSHIP PROGRAM

Executive Director, Wayne Pyle, presented proposed Resolution No. 12-23 which would approve a Subgrant Agreement (BV#12108) with Salt Lake County for the conduct of a HOME Investment Partnership Program.

Mr. Pyle stated Salt Lake County had notified the City they were in receipt of monies for the purpose of administering a Tenant Based Rental Assistance (TBRA) program. He advised that West Valley City would also receive 10% administrative fees, itemized as follows:

Tenant Based Rental Assistance (TBRA)	\$45,000.00
Administrative Fees	<u>\$ 5,000.00</u>
Total:	\$50,000.00

The Executive Director reported the County had entered into a grant agreement with the U.S. Department of Housing and Urban Development (HUD) for financial assistance to conduct a HOME Investment Partnership Program pursuant to the HOME Investment Partnerships Act, Title II of the Cranston-Gonzales National Affordable Housing Act, 42 U.S.C. 12701-12839, as amended, and subject to the Rules and Regulations promulgated by HUD governing the conduct of HOME Investment Partnership Programs including, but not limited to, Title 24, Part 92 of the Code of Federal Regulations (CFR) (the Rules and Regulations); and the applicable Circulars published by the U.S. Office of Management and Budget (OMB Circulars).

Mr. Pyle further reported Salt Lake County had created a consortium involving six Utah cities. He stated West Valley City was a member of the Salt Lake County Consortium as per the HUD HOME Interlocal Agreement signed in May of 2011. He stated each year West Valley City had been allocated HOME funds through this partnership. He advised the funding was restrictive allowing only residential construction, home rehabilitation and down payment assistance.

After discussion, Mr. Buhler moved to approve Resolution No. 12-23, a Resolution Authorizing the Execution of a Subgrant Agreement (#BV12108) between the West Valley City Housing Authority and Salt Lake County for the

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Conduct of the HOME Investment Partnership Program. Mr. Vincent seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Ms. Lang	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Winder	Yes
Mr. Christensen	Yes
Chairman Rushton	Yes

Unanimous.

1233

RESOLUTION NO. 12-24, APPROVE A SUBGRANT AGREEMENT (#BV12111) WITH SALT LAKE COUNTY FOR THE CONDUCT OF A HOME INVESTMENT PARTNERSHIP PROGRAM

Executive Director, Wayne Pyle, presented proposed Resolution No. 12-24 which would approve a Subgrant Agreement (#BV12111) with Salt Lake County for the conduct of HOME Investment Partnership Program.

Mr. Pyle stated as the lead agency in the local HOME Consortium, Salt Lake County had notified the City of their annual allocation of HOME funds. He also stated the City would administer the Down Payment Assistance Program and two Rehabilitation Programs using the subject funds. He reported West Valley City would receive 10% administrative fees for a total summarized as follows:

Housing Rehabilitation Programs	\$138,439.00
Down Payment Assistance Program	\$ 40,000.00
Administrative & Project Delivery Cost	<u>\$ 19,800.00</u>
Total:	\$198,239.00

Executive Director, Wayne Pyle, advised that Salt Lake County had entered into a grant agreement with the U.S. Department of Housing and Urban Development (HUD) for financial assistance to conduct a HOME Investment Partnership Program (HOME Program) pursuant to the HOME Investment Partnerships Act, Title II of the Cranston-Gonzales National Affordable Housing Act, 42 U.S.C. 12701-12839, as amended, and subject to the Rules and Regulations promulgated by HUD governing the conduct of HOME Investment Partnership Programs including, but not limited to, Title 24, Part 92 of the Code of Federal Regulations (CFR) (the Rules and Regulations); and the applicable Circulars published by the U.S. Office of Management and Budget (OMB Circulars).

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Mr. Pyle reported Salt Lake County had created a consortium involving six Utah cities and West Valley City was a member of that consortium as per the HUD HOME Interlocal Agreement signed in May, 2011. He stated each year West Valley City had been allocated HOME funds through this partnership. He advised funding was restrictive allowing only residential construction, home rehabilitation and down payment assistance.

After discussion, Mr. Huynh moved to approve Resolution No. 12-24, a Resolution Authorizing the Execution of a Subgrant Agreement (#BV12111) between the West Valley City Housing Authority and Salt Lake County for the Conduct of the HOME Investment Partnership Program. Ms. Lang seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Ms. Lang	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Winder	Yes
Mr. Christensen	Yes
Chairman Rushton	Yes

Unanimous.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY CITY HOUSING AUTHORITY, THE REGULAR MEETING OF TUESDAY, AUGUST 14, 2012, WAS ADJOURNED AT 7:15 P.M., BY CHAIRMAN RUSHTON.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Regular Meeting of the West Valley City Housing Authority held Tuesday, August 14, 2012.

Sheri McKendrick, MMC
Secretary